



West Springfield High School – AP Program

We commend you on your selection to take Advanced Placement (AP) courses next year at WSHS. AP courses are intended to challenge you academically. Meeting this challenge will open up numerous opportunities for you. We believe that being informed of these expectations stated below will allow you to make the best decision upon registering to take an AP-level class.

Memorandum of Understanding 2017-2018:

1. I understand that Advanced Placement (AP) courses are college-level introductory courses offered in high school and sponsored by College Board. Thus, the curriculum is considered to be rigorous.
2. I understand that enrollment in an AP course requires a significant amount of time and effort as outlined by the AP Course Expectations matrix especially as it relates to attendance and homework expectations. I have thus considered work-life balance and extracurricular activities before choosing to enroll in an AP course.
3. I understand that I am responsible for communicating with my teacher and seeking additional support when needed during class, Spartan time, and/or afterschool.
4. I understand the course description and expectations of the college-level courses I wish to enroll. I have researched information about these AP courses in at least one of these ways (please check all that apply):
 Curriculum Night (1/24); Electives Fair (1/26); and/or have met with the appropriate AP teacher(s).
5. I understand that I am committing to these AP courses and that my ability to drop will be limited and be contingent upon completing all assignments and seeking additional help from the teacher. In very rare cases, the teacher, counselor, administrator, and my parents/guardians may meet to determine if a drop request is possible and more importantly, in my **best** interest.
6. I understand that some AP courses require summer assignments. I will complete all of these summer assignments and submit them by the specified deadlines for each assignment.
7. I understand that I must sit for the examination in May unless I have a “*serious injury, illness or family tragedy*” on the exam day per College Board regulation. I understand that in order to reschedule a missed exam I must notify the test coordinator before the originally scheduled exam date. I understand that College Board *requires* a doctor’s note for any illness should I miss an exam. There also may be fees assessed for late exam administration.
8. I understand that I must make an honest attempt to complete all components of the AP exam as specified by FCPS to earn the additional one-point weight on the course’s final grade.
9. I understand that I am expected to read and adhere to the rules and regulations for AP examinations outlined by College Board.
10. I understand that potential testing fees for AP exams are dependent on the approval of the upcoming FCPS budget later this year.

Learning is the only thing the mind never exhausts, never fears, and never regrets. Leonardo da Vinci